

Policy Document for Internal Assessment Cell

- Purpose: The purpose of the internal assessment committee is to ensure the quality of education and learning at the law college. The committee will do this by:
 - Developing and implementing assessment policies and procedures
 - Monitoring the quality of assessment
 - Providing feedback to faculty and students on assessment
- Membership: The committee will be composed of faculty members, staff and administrator.
- Responsibilities: The committee will have the following responsibilities:
 - Develop and implement assessment policies and procedures
 - Monitor the quality of assessment
 - Provide feedback to faculty and students on assessment
 - Oversee the assessment of student learning outcomes
- Address Grievance: The committee will address the grievances concerning second chance to those who failed to appear internal exam due to health and other participative grounds on need basis.
- Meetings: The committee will meet regularly to discuss assessment issues and to make decisions about assessment policies and procedures. The frequency of meetings will be determined by the committee.
- Reporting: The committee will report its findings and recommendations to the law college administration on a regular basis.